**Holy Name Catholic School Council Minutes**

**Wednesday October 16,2019. 6:30**

**Holy Name Library/Learning Commons**

**In Attendance:** Jamie Corderio, Alana Todd, Lindsay Bourque, Amanda Graham, Brad Duffy, Melissa Marrison, Bonnie Henderson. Malissa Sheridan.

***Regrets*:** Angela Warren, Lesley Petras, Alisha Darling- Willing, Francine Oosterman, Kristen Bolton, Nikki Irwin, Jennifer Skinner-Riddle, Kaitlin Greenlees, Nick Todd

**2019-2020 Catholic School Council**

**Chair:** Lindsay Bourque

**Secretary:** Malissa Sheridan

**Treasurer:** Lesley Petras

**Teaching Representative:** Mrs. A. Graham (Grade 1)

**Fundraising Lead:** Alana Todd

**CUPE Representative:** Angela Warren

**Parish Representative:** Mary O’Brien/Bonnie Henderson

**Community Representative:** Francine Oosterman

**OAPCE Representative:** Nikki Irwin

**Parent Representative(s):** Nikki Irwin, Jennifer Riddle, Malissa Sheridan, Alana Todd, Nick Todd, Lesley Petras , Jamie Cordeiro, Brad Duffy, Kaitlin Greenlees, Melissa Marrison, Kristen Bolton.

**CHAIR REPORT:**

**Lindsay Bourque**

I have proposed these common guidelines as a means to guide an effective council. We will revisit these at the November meeting for feedback before we adopt them as our council's by-laws.

5 Common guidelines for an Effective Catholic School Council

1) All members of Catholic School Council (CSC) shall consider the best interest of **all** students. Members agree to be aligned on mandate, roles and work towards the council’s common goals in support of the School Improvement Plan.

2) All CSC members shall maintain the highest levels of integrity while in and out of council meetings and when speaking to the staff, parents and fellow council members at Holy Name Catholic School. Members agree to demonstrate respect and limit discussions regarding council matters outside of council or committee meetings.

3) All CSC members shall treat other council members with respect and allow for diverse opinions to be shared without criticism.

4) All CSC members shall agree to maintain order and acknowledge **democratic** principles with regards to decision making when **voting on proposals**. Members of council agree to accept the consensus of the council after decisions have been made as **advisory** to the school Principal.

5) All CSC members shall limit discussion at school council meetings to matters of concern to the school community as a whole.

**TREASURER REPORT:**

**Lindsay Bourque and Mrs. McDonald**

We have proposed a Working budget to the council. We have included the funding for Yearbooks, Sacrament Gifts and School Agendas. We have increased the amount of money we want to contribute for such things as Technology, Teacher Consumables and Class trips. We will also contribute to the grade 8 graduation to celebrate their accomplishment.

The budget was discussed and voted on. The proposed working budget passed unanimously.

Holy Name CSC Working Budget

***Amount: $8973.18***

|  |  |  |  |
| --- | --- | --- | --- |
| Projected Expenditures | Projected $ | Actual $ | Gain/loss $ |
| Sacrament Gifts | (30@$5)$150 |  |  |
| Year Books | (155@$10)$1550 |  |  |
| Graduationboat | (15@$60)$900 |  |  |
| Staff Appreciation | (5@$50)$250 |  |  |
| CPIC | (3)$100 |  |  |
| Class TripsBus fare | (6@$150)$900 |  |  |
| Teacher Consumables | (8@$150)$1200 |  |  |
| TechnologyiPads & tub | ($7050+$150) / 2$3600 |  |  |
| School Agendas | $646.36 / 2$323.18 |  |  |
| Totals | $8973.18 |  |  |

**FUNDRAISING REPORT:**

**Alana Todd**

The fundraising commitee met and came up with a number of ideas to promote community in our school. Our proposal is a mixture of events and products that we thought everyone would enjoy. The proposed plan includes:

* Corn Roast,50/50, Sept 12. Success!
* Holy Name Clothing Campaign, ongoing. Still working out details.
* Halloween Dance, Oct 30. In the works, Flyer being sent home ASAP.
* Gift Card fundraiser, Nov. Still working out details.
* Wreath and Planters, pick up Nov 27th.
* Santa Pictures and Silent Auction, Dec17.
* Chili Cookoff, Feb 7th.
* Valentines Candy Grams, Feb 3-12.
* Flower bulbs , March. Dates for ordering and delivering must be worked out.
* Spring cake walk, April2.
* Little Caesars pizza kits. April 20, May7.
* Year End Fun Fair, June 24th

**TEACHER’S REPORT**

**Mrs. Amanda Graham**

Mrs. Graham has been asked to investigate a new program called, Math Up. It is a great resource for adults and teachers. It is part of an initiative put forth by the school board. It lends well to teaching two grades at a time. If it is well received then it can be used school wide.

**PRINCIPAL’S REPORT**

**Mrs. Lisa McDonald-**

 Principal’s Report – Oct. 16, 2019

My report is designed around the Board’s and School’s Improvement Plans. Therefore, I will address items as they pertain to the 3 pillars: Discipleship, Scholarship and Stewardship.

**Discipleship Pillar:**

Caring and Safe Schools: Required Drills- Fire (3) done, Lockdown (2) to come-Fall and Spring

T. Fox Walk raised over $1400 for Canadian Cancer Foundation!

Mr. Byrne and his Gr. 6 students attended a Jr. Youth Faith Conference – Oct.03

Student voice was collected for the SIPSA(W) from students in Gr. 4 to 8 to get their input around the 3 pillars; share the padlet: <https://padlet.com/mcdonall/sip>

CSC Support of School’s Improvement Plan (E.g.,):

**Discipleship evidence**: Corn Roast and BBQ for Open House

**Scholarship evidence**: Freshgrade, Twitter, Agenda Use, Upcoming BookFair,

**Stewardship evidence:** Use of School cash online by parents; getting Newsletters by email.

Fundraising should aim to support goals of SIPSA(W); CSC Budget for 19/20 supports SIPSA(W).

**Scholarship Pillar:**

EQAO Results: The EQAO results for last year’s Primary and Junior Assessments can be reviewed at www.eqao.com. In Reading, 69% of Gr. 3 students performed at Level 3 and 4, a slight decline from the previous year. In Writing; 100% achieved at or beyond the provinicial standard which is an increase of achievement. In Mathematics a similar score to the previous year of 69% was the result. Gr. 6 results showed continued strength in Reading with 100% of students at or above the provincial standard. Junior Writing results were also outstanding at 100%. The Junior Mathematics results exceeded both the Board and provincial results with 73% achieving at Level 3 or 4. Mathematics remains a provincial, board and school focus. Holy Name’s 2019-20 School Improvement Plan for Student Achievement & Well-being (SIPSA-W) will continue to focus on the enhancement of Mathematics as well as aim to strive for continued excellence in Language (Reading and Writing).

Progress Reports (Gr. K\* – 8) home on Tues. Nov. 5; Interviews for K-8 will follow that week upon the request of teacher/parent.

**Stewardship Pillar**: Battery Challenge – happening again this year and presentation scheduled.

**EARLY ON**

**Francine Oosterman**

N/A

**NEW BUSINESS:**

Jamie-lee Cordeiro is seeking approval for obtaining a grant from CUPE to contribute to the Yearbooks. Approval was granted and Jamie will present a proposal to her union which will include sharing a hard copy of the 2018-2019 yearbook. Our council may receive between $500-$1000 grant as a result. Thank You Jamie-Lee.

Alana Todd has gone over the Fundraising proposal with the council. Some action is still needed on a few of the ideas. Members have been given tasks to work out some details. We will follow up at next meeting.

We are very lucky to have two reps from our parish involved in council. We are all grateful for the ongoing connection between school and church. To encourage more unity the Parish has offered a spot on their newsletter if we want to make any announcements, and in turn we will post any announcement here as well. Thank You for the support.

**Meeting Adjourned at 8:09.**

Thank you to all in attendance.

**Next Meeting**

November 20,2019